**Stakeholder Management Strategy**

**Villamin Wood and Iron Works System**

**Villamin Wood and Iron Works**

**G367+F29, MRT Ave**

**Taguig, 1632**

**Date**

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# Introduction

The objectives and guiding principles for Villamin Wood and Iron Works' participants, staff, and employees are outlined in this paper. It provides a strategic plan to guarantee Villamin Wood and Iron Works' recognition as well as its continued growth and expansion.

The organization must contribute to defining and enabling modern technology in a world marked by risk and uncertainty as well as an enormous opportunity. We think Villamin Wood and Iron Works is in an outstanding position to acquire the necessary abilities in all project participants and have a business strategy to assist the company's growth.

Villamin Wood and Iron Works affiliates directly contributed to the creation of our Strategic Plan for 2022–2023. Thus, the plan invites all stakeholders to actively participate as we build on our strengths, fix our flaws, and strive to reach our potential.

# Identify Stakeholders

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Stake Holder | Role | Interest Level H/L | Expectations | Actions Required | Contact |
| Manuel C. Villamin Jr. | Project Sponsor | H | The detailed plan and assurance that the project will be completed within the agreed-upon timeframe and budget with clear milestones along the way. | Review and approve the project plan, including timelines, milestones, and deliverables. | [villaminmcverv@gmail.com](mailto:villaminmcverv@gmail.com) |
| Mabelle Aspeli | Project Manager | H | Acquire and approve the required documents that should be approved by the stakeholder. Follow up questions to the client if there are clarifications. | Set realistic expectations with stakeholders regarding project scope, timelines, deliverables, and resource limitations. Manage any potential conflicts or disagreements by finding mutually acceptable solutions. Regularly update stakeholders on any changes to project plans or objectives. | [mtaspeli@student.apc.edu.ph](mailto:mtaspeli@student.apc.edu.ph) |
| Leigh Curtis Camara  &  Ludwig Marco Angeles | Quality Assurance | H | QA is expected to work closely with these stakeholders to ensure that the project or services adhere to the required quality standards and meet all the necessary regulatory or compliance requirements. | Provides timely and accurate feedback on the quality of the project. | [lbcamara2@student.apc.edu.ph](mailto:lbcamara2@student.apc.edu.ph)  &  [ltangeles@student.apc.edu.ph](mailto:ltangeles@student.apc.edu.ph) |
| Sofia Emmanuelle Villamin | Product Owner | H | Expected to provide feedback on the project, and help throughout the project’s completion. | Regularly engage with stakeholders, understand their expectations, and prioritize and communicate effectively to manage those expectations throughout the project development lifecycle. | [srvillamin@student.apc.edu.ph](mailto:srvillamin@student.apc.edu.ph) |
| Nathaniel Sison | Developer | H | Obtain project requirements and client demand | Liaise with team leader and stakeholders to execute suitable requisite. | [nmsison@student.apc.edu.ph](mailto:nmsison@student.apc.edu.ph) |
| Dale Joshua Domingo | Tester | H | Provides regular updates on the testing progress, communicates any risks or issues that may impact the business, and provide recommendations for improving the testing process or overall quality assurance. | Verify that the project meets these requirements and ensure that appropriate documentation and evidence are available for auditing purposes. | [dbdomingo@student.apc.edu.ph](mailto:dbdomingo@student.apc.edu.ph) |

# Key Stakeholders

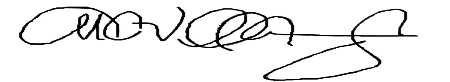
|  |  |  |  |
| --- | --- | --- | --- |
| **Stakeholder** | **Role** | **Responsibilities** | **Comments** |
| Mabelle Aspeli | Project Manager | Principal responsible party for the project's accomplishment. Work plan, resource allocation, risk management, scope change management, milestones monitoring, and project status communication with all stakeholders. | Notifies the Team Leader of any escalating risks, problems, or personnel difficulties. |
| Leigh Curtis Camara  &  Ludwig Marco Angeles | Quality Assurance | Responsible for identifying any ambiguities or gaps in the requirements and collaborating with stakeholders to resolve them. Additionally, play a role in documenting the requirements and ensuring they are clear, concise, and testable. | The quality assurance process has been effective in identifying and resolving potential issues. The team's commitment to quality is commendable, and continuous improvement efforts will further enhance the product's quality and user satisfaction. |
| Sofia Emmanuelle Villamin | Product Owner | Responsible for defining and communicating the product vision to all key stakeholders. This involves understanding the needs and goals of the stakeholders and aligning them with the overall product strategy. | Ensures that the team is aligned on the product vision and goals. Discuss any changes or updates to make sure that the team is still on the right track. |
| Nathaniel Sison | Developer | A person in charge of organizing a functional or technical area's work. | Emulate client's demand and develop the project. |
| Dale Joshua Domingo | Tester | Create and maintain test documentation, including test plans, cases, scripts, and results. Ensure the documentation is up to date and easily accessible for future reference. | Provides further details and assists in resolving any identified issues. |

# Stakeholder Analysis

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Stakeholder** | **Role** | **Impact**  How much does the project impact them? (Low, Medium, High) | **Influence**  How much influence do they have over the project? (Low, Medium, High) | **What is important to the stakeholder?** |
| Manuel C. Villamin Jr. | Project Sponsor | High | High | Providing detailed and efficient plan to support the development of the team |
| Mabelle Aspeli | Project Manager | High | High | Keeping all stakeholders informed, involved, and on board throughout the project’s development |
| Leigh Curtis Camara  &  Ludwig Marco Angeles | Quality Assurance | High | High | Giving a proactive approach to identifying and resolving quality issues, as well as implementing preventive measures to avoid future problems. |
| Sofia Emmanuelle Villamin | Product Owner | High | High | Ensures that the product is delivered within the agreed-upon timeframe and budget constraints. |
| Nathaniel Sison | Developer | High | High | Improving the project's quality to the fullest. |
| Dale Joshua Domingo | Tester | High | High | To engage with stakeholders, understand their priorities, and align their testing efforts accordingly |

**Sponsor Acceptance**

Approved by the Project Sponsor:

Date: April 14, 2023

Mr. Manuel C. Villamin Jr.

Owner of Villamin Wood and Iron Works